

RE: ICIEC :: ITS :: Technical Meeting to discuss CRs & Data Migration remarks justification :: MoM :: 14 Apr 2025

From Laisan Mobaideen <L.Mobaideen@eskadenia.com>

Date Thu 4/17/2025 11:18 AM

To Reyaz Wani <WRayaz@isdb.org>; Mohamad El Sayed <MSayed@isdb.org>; Yasser Alaki <YAlaki@isdb.org>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Ahmad Samara <A.Samara@eskadenia.com>

Cc Ruba Assad <R.Assad@eskadenia.com>; Mohammad Jarwan <M.Jarwan@eskadenia.com>

Dear Reyaz,

On behalf of Ahmad Samara - *he's facing issues with his laptop*, Please consider the below corrections to update the minutes in addition to the notes shared yesterday:

- Please remove the below statements as they were not raised by Ahmad Samara (instead raised by Radwan Al-Jundi)
 - (Eskadenia Team (Br. Ahmad Samara) suggested holding additional technical sessions to resolve disagreements, but Br. Yasser expressed concerns about the effectiveness of further meetings.)
 - (Technical Sessions: Br. Yasser decided against additional technical meetings proposed by Br. Ahmad Samara, citing past ineffectiveness and the need for a resolution.)
- Ahmad Samara has raised the below:
 - ESKADENIA highly recommends to continue with the UAT based on the agreed and signed scope documents (Scope Boundaries)
 - The remarks (new requirements) raised can be delivered under a change request process after going live or after the UAT.
 - ICIEC to do the comparison between the remarks (changes) & the signed scope documents; and to inform ESKADENIA if the exact statement (of the requirement in details) is covered under the signed scope documents

Thanks,

Laisan Mobaideen, PMP®, ITIL® | Project Manager – Insurance Business Unit.

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From: Laisan Mobaideen

Sent: Wednesday, April 16, 2025 11:49 AM

To: 'Reyaz Wani' <WRayaz@isdb.org>; 'Mohamad El Sayed' <MSayed@isdb.org>; 'Yasser Alaki' <YAlaki@isdb.org>; Radwan Al-Jundi <r.al-jundi@eskadenia.com>; Ahmad Samara <a.samara@eskadenia.com>

Cc: Ruba Assad <R.Assad@eskadenia.com>; Mohammad Jarwan <m.jarwan@eskadenia.com>

Subject: RE: ICIEC :: ITS :: Technical Meeting to discuss CRs & Data Migration remarks justification :: MoM :: 14 Apr 2025

Dear Reyaz,

Please note that we're also a bit surprised why the recording wasn't shared with us, based on your feedback its ICIEC's management decision to share only the minutes not the recording, but it shall be a reference for both of us (ICIEC & ESKADENIA),

I hope the below has covered the raised points (in summary) from ESKADENIA side,

Thanks,

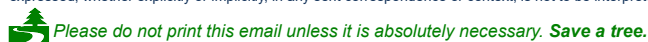
Laisan Mobaideen, PMP®, ITIL® | Project Manager – Insurance Business Unit.

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From: Laisan Mobaideen

Sent: Wednesday, April 16, 2025 11:22 AM

To: 'Reyaz Wani' <WRayaz@isdb.org>; Mohamad El Sayed <MSayed@isdb.org>; Yasser Alaki <YAlaki@isdb.org>; Radwan Al-Jundi <r.al-jundi@eskadenia.com>; Ahmad Samara <a.samara@eskadenia.com>

Cc: Ruba Assad <R.Assad@eskadenia.com>; Mohammad Jarwan <m.jarwan@eskadenia.com>

Subject: RE: ICIEC :: ITS :: Technical Meeting to discuss CRs & Data Migration remarks justification :: MoM :: 14 Apr 2025

Dear Reyaz,

Thank you for sharing the minutes, however, please find the discussed points below:

- ESKADENIA highly recommends to continue with the UAT based on the agreed and signed scope documents (Scope Boundaries)
- The project CCB (Change Control Board) are the SMEs (Subject Matter Experts) from ESKADENIA's Business Units involved in the project and consist of (The Business Unit Manager, The Product Manager(s)/ Or Product Owner(s), The Project Manager, and the Development Manager(s)).
- The remarks (new requirements) raised can be delivered under a change request process after going live or after the UAT.
- None of the justifications provided by ICIEC on the remarks has proved to be within the scope, below are samples of the justification provided by ICIEC:
 - *Illustrations are not scope boundaries—they demonstrate minimum UI expectations*
 - *ESKADENIA must implement a natural enhancement*
 - *ICIEC's business needs have evolved*
 - *Adjusting the behavior is a valid scope inclusion*
 - *The request enhances an existing functionalities*
 - *This enhances an existing functionality.....etc.*
- ICIEC Data must be corrected under ICIEC's current system (as mentioned in the Appendix A – 3 Data lifecycle Management)
- ICIEC has acknowledge the below example shared by Radwan during the meeting;
Ex. The expiry dates provided by ICIEC don't match the initial dates & the durations provided.
Same is applied to the calculated items; premiums, etc.

Regarding the action points in the Minutes attached, and as mentioned by ESKADENIA at the end of the meeting:

- ESKADENIA is still at their position with the remarks (additional requirements) under both the CRs verification & data reconciliation, Internal assessment meetings conducted based on the signed scope documents of the (BRD, Business Processes, and the CRs documents (01_2020, 01_2021, 01_2022 & 01_2024))

Notes:

- The below have attended as well the meeting:
 - Miss. Ruba Assad – Insurance Product Manager
 - Mr. Mohammad Jarwan – Insurance Technical Team Leader
- The meeting concluded around 01:02 pm

Thanks,

Laisan Mobaideen, PMP®, ITIL® | Project Manager – Insurance Business Unit.

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From: Reyaz Wani <WReyaz@isdb.org>

Sent: Wednesday, April 16, 2025 10:01 AM

To: Mohamad El Sayed <MSayed@isdb.org>; Yasser Alaki <YAlaki@isdb.org>; Laisan Mobaideen <L.Mobaideen@eskadenia.com>; Radwan Al-Jundi <R.Al-Jundi@eskadenia.com>; Ahmad Samara <A.Samara@eskadenia.com>

Cc: Ruba Assad <R.Assad@eskadenia.com>; Mohammad Jarwan <M.Jarwan@eskadenia.com>

Subject: RE: ICIEC :: ITS :: Technical Meeting to discuss CRs & Data Migration remarks justification

Dear All,

The minutes of the technical meeting are herewith attached.

Best Regards,

-----Original Appointment-----

From: Reyaz Wani

Sent: Sunday, April 6, 2025 9:00 AM

To: Reyaz Wani; Mohamad El Sayed; Yasser Alaki; L.Mobaideen; R.Al-Jundi; Ahmad Samara

Cc: Ruba Assad; Mohammad Jarwan

Subject: ICIEC :: ITS :: Technical Meeting to discuss CRs & Data Migration remarks justification

When: Monday, April 14, 2025 12:00 PM-1:00 PM (UTC+03:00) Kuwait, Riyadh.

Where: Microsoft Teams Meeting

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Reyaz Wani

Information Technology Specialist

Information Technology Management Division

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